

The Pipeline

Volume 2000, Issue 17

April 28, 2000

The End of the Beginning

By Lisa Aug, CFC Communications

The first stage of the Great CFC-CHS Floor Swap is approaching an end with the final touches to the new executive pod on the 5th floor of the CHR Building. CHS Secretary Helton and his staff will move into the new offices starting May 15.



Meanwhile, Child Support staff from the First City Complex were due to finish moving into their new offices at 730 Schenkel Lane today (April 28). On Monday, May 1, Child Support and other CFC staff currently in the Fair Oaks complex will begin their move to 677 Comanche Trail.

Once CFC staff are out of Fair Oaks, CHS's Division of Aging will move from the 5th floor of the CHR Building to those offices in Fair Oaks. That will open space on the 5th floor for CHS 4th floor staff to move up one floor, thus opening up space for CFC 5th floor staff to move down to four and so on in a cascading or domino effect that, with luck, will allow everyone to move just once. These moves will take place after each area is renovated with new carpet and paint.

Again, we plan to shield budget, accounting and finance staff involved in the state and federal year-end closeouts from any move-related disturbance until after October.

This week, Leasing and Design staff have been circulating tentative office layouts for everyone's approval. Please return your comments and suggestions for revision to Teresa Ison or Van Davis no later than Monday, May 1.



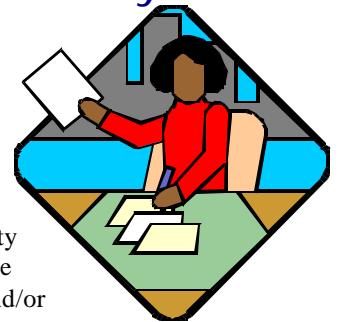
Frankfort Area Notes and Activities

Two sessions on services provided by the Kentucky Public Employees' Deferred Compensation Authority will be held in the Health Services auditorium June 7. Jolene VanHorne, a representative of the Authority, will present information at 10 a.m. and again at 2 p.m.

Extended Probationary Periods

This is a reminder that it is a statutory requirement that an employee's probationary period be extended should the employee be granted leave in excess of twenty (20) consecutive workdays. It is the responsibility of the supervisor and/or timekeeper to alert the Personnel

Administrator or the Personnel Liaison of the need to generate a personnel action when these circumstances occur. Please note that a paid holiday does not interrupt the 20 consecutive day period, but the paid holiday is not to be counted as a workday.



"Initial probation" means the period of service following initial appointment to any position under KRS 18A.010 to 18A.200 which requires special observation and evaluation of an employee's work and which must be passed successfully before status may be conferred as provided in KRS 18A.110 and by the provisions of this chapter. If the appointee is granted leave in excess of twenty (20) consecutive work days during this period, his initial probation shall be extended for the same length of time as the granted leave to cover such absence. "Initial probation" does not include a probationary period served by a laid-off employee who accepts a bona fide written offer of appointment;

"Promotional probation" means the period of service, consistent with the length of the initial probationary period, following the promotion of an employee with status which must be successfully completed in order for the employee to retain the position to which he has been promoted. If the employee is granted leave in excess of twenty (20) consecutive work days during this period, his promotional probation shall be extended for the same length of time as the granted leave to cover such absence.

Pipeline, a weekly newsletter for employees of the Cabinet for Families and Children, welcomes reader comments and contributions. Items for Pipeline are due by 4:30 p.m. Tuesday Call (502) 564-6786 or send information to Patricia Boler at Patricia.Boler@mail.state.ky.us

Helpful Web Sites

Compiled by Margaret Davis Harney



If you've found a helpful site you would like to share in this column, e-mail it to
<mailto:margaret.harney@mail.state.ky.us>.

(Note: This column is provided for informational purposes only and is not intended to be an endorsement for any site or its content.)

Children

<http://pcak.net> – Prevent Child Abuse Kentucky.

<http://kpspsor.state.ky.us> – The Kentucky State Police Sex Offender Web site, posted under Kentucky's version of Megan's Law, legislation designed to help protect children from sexual predators.

<http://www.cwla.org> – Child Welfare League of America.

<http://www.os.dhhs.gov> – U.S. Department of Health and Human Services.

Health

<http://www.cpsc.gov/cpscpub/prerel/prerel.html> – U. S. Consumer Products Safety Commission's list of recalled products.

<http://cfc-chs.chr.state.ky.us/chs/news/CHSNewsindex.htm> – Health Services employee newsletter.

<http://www.iamyourchild.org> – I Am Your Child, information on early childhood development.

Miscellaneous

<http://www.kydirect.net> – state forms, applications and merchandise.

Education and Research

<http://www.kde.state.ky.us/comm/commrel/taketest> – a sample of the performance-based assessment test students in Kentucky's public schools take each April, using actual questions from the 1999 test at the middle school level. Take the sample test and share in your children's experience.

<http://www.kevu.org> – Kentucky's Virtual University, where you can attend class on-line.

<http://www.kde.state.ky.us> – Kentucky Department of Education.

<http://www.itools.com/research-it> – an on-line reference library complete with dictionary, thesaurus and translation tools.

<http://www.kctcs.net> – Kentucky Community and Technical Colleges System.

Ten-Ure 2000

Cabinet for Families and Children employees who want to attend the Ten-Ure convention May 24-26 in Owensboro:



- Must use annual or compensatory leave for the Wednesday social activities;
- May code time spent at the Thursday and Friday sessions as regular working hours;
- May code time spent traveling to and from the convention as regular working hours, if the travel is within the regular work day, but may not count any travel time as overtime;
- Must code all time spent at the convention, apart from travel and attendance at sessions, as annual or compensatory leave.

Room reservations for the convention should be made no later than May 8 by calling the Executive Inn Rivermont at 800-626-1936. Daily rates for those identifying themselves as convention attendees are \$59 per room.

To qualify for early bird drawings leading to cash prizes, please send in a pre-registration form, survey and ballot by May 5.

The conference will include workshops on team building, stress management, retirement, personnel matters, the accreditation process, the Workforce Investment Act, financial planning and simplified access.

Ten-Ure is an organization of state employees with at least 10 years of Kentucky state employment.

CFC Online

Our new CFC Online magazine is coming soon! Keep your eyes open for the first issue. It will be full of CFC related news and stories from throughout the state!